

## **Early Childhood Educational Consultant, All Our Kin New York City, NY**

**All Our Kin, Inc.**, a nationally-recognized, Connecticut-based nonprofit organization that trains, supports, and sustains community child care providers to ensure that children and families have the foundation they need to succeed in school and in life, seeks an Early Childhood Educational Consultant to provide mentoring, coaching, training, technical assistance and support to family child care providers in the New York City area.

All Our Kin first opened its doors in a New Haven housing development in 1999 with two staff members, six mothers, six children, and one core belief: all children deserve access to high-quality early learning opportunities. As Connecticut has explored ways to sustain high-quality child care in a time of great economic hardship, communities and agencies throughout the state have sought to learn from and build on All Our Kin's best practices. In response to this demand, All Our Kin expanded beyond New Haven, and is currently serving providers in Bridgeport, Norwalk, and Stamford; and is in the process of expanding into New York City. Today, we serve over 400 family child care providers; these parents and educators in turn serve over 2,400 children in our community. To learn more about our work, please visit [www.allourkin.org](http://www.allourkin.org).

The Educational Consultant is supervised by the New York Network Director. We are searching for an enthusiastic team player who wants to make an impact and is excited about being a part of an effective, growing and dynamic non-profit organization. We offer competitive salary and benefits, a flexible schedule, and the opportunity to work with a team of skilled and motivated professionals.

### **Responsibilities of the Early Childhood Educational Consultant include:**

- Offering professional development to help providers improve the quality of their care.
- Visiting providers at home to conduct assessments and offer one-on-one program support, such as curriculum planning, model lessons, mentoring, coaching, guided practice and feedback, goal setting, and other support as needed.
- Problem-solving and collaborating with providers to design responsive strategies.
- Linking providers to community resources and supports.
- Designing and facilitating trainings.
- Responding to provider inquiries or requests over email or phone.
- Organizing and attending evening monthly meetings and occasional weekend events.
- Keeping detailed records of all interactions with providers.
- Using the Salesforce database and Microsoft Word to record and track data.
- Collaborating with the New York Network Director and the All Our Kin staff.

### **Ideal candidates will:**

- Be bilingual in Spanish and English.
- Love children and understand principles of early childhood best practice.

- Have an academic background in and experience teaching early childhood education.
- Have extensive experience mentoring teachers and understand adult development.
- Be committed to the goal of making high-quality early care and education available to all children.
- Value an asset-based approach to change and understand that the process is lengthy and requires sensitivity, flexibility, respect and commitment.
- Value the collaborative, reflective, and reciprocal nature of consultation.
- Value diversity and demonstrate cultural and linguistic competency.
- Understand and respect the provider's knowledge about his/her own and his/her children's experiences.
- Believe in the All Our Kin mission and model.
- Approach provider development with a growth mindset and believe all providers can improve, whatever their starting point.
- Use reflective practice strategies and skills.
- Be extremely organized.
- Be flexible.
- Be creative a problem solver.
- Have a keen eye for detail and the ability to multitask.
- Be proficient in Excel and Microsoft Word.
- Possess excellent interpersonal and communication skills.
- Have experience working in urban communities.
- Have a minimum of a Bachelor's Degree.
- Spanish speakers encouraged to apply.

All Our Kin is an equal opportunity employer and recognizes that diversity and opportunity are fundamental to children's lives and to our work. For more information, visit our website at [www.allourkin.org](http://www.allourkin.org).

**To apply:** Send resume and cover letter by email to [job.fgoum@allourkin.recruitee.com](mailto:job.fgoum@allourkin.recruitee.com)