

CHEMICAL ABUSE SERVICES AGENCY, INC.

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Job Posting

JOB ANNOUNCEMENTS September 19, 2017

MAAS: Medical Assistant PT

For more information: contact Linette Gibson 203-495-7710
Or lgibson@casaincct.org

General Description:

Under the supervision of the Nurse Coordinator, the Medical Assistant is responsible for performing a variety of different administrative office duties as well as clinical duties.

Requirements:

- High School Diploma or equivalent.
- Certified Medical Assistant.
- One year experience in a medical setting.
- Must be thorough with medical terminology and human anatomy
- Must have excellent communication both verbal and written.
- Must demonstrate appreciation and willingness to develop continuing skills towards multicultural competency within a behavioral health setting.