



Director/Chair Job Opening

About Bridgeport Farmers Market Collaborative

There are 7 farmers markets and farm stands located throughout the city of Bridgeport on 5 days of the week. Each market serves as a vital community food access point in neighborhoods that lack permanent healthy food retail outlets. All Bridgeport farmers markets operate a SNAP incentive program to encourage people to spend SNAP benefits on the healthy, local foods available at the market. Markets also accept WIC FMNP and CVV, Senior FMNP, credit/debit, and cash.

Primary Duties

- Oversee the Collaborative's contracted, part-time, and volunteer staff to ensure smooth daily operations, including finances, fundraising, programming, and evaluation
- Lead monthly Collaborative meetings: facilitate meetings, set agenda, track next steps
- Lead monthly Steering Committee meetings: facilitate meetings, set agenda, track next steps
- Work with Steering Committee to develop and track annual goals and budget
- Support the advancement of a collaborative, citywide local food vision by:
 - a. Working with BFMC members and community partners to develop/pilot new program initiatives
 - b. Representing the Collaborative at meetings in Bridgeport and statewide, as needed (i.e. Food Policy Council, Local Food Local Places)
- Lead the Collaborative in soliciting sponsors for Bridgeport Bucks, such as local businesses and community partners

Desired Skills

- Experience working with nonprofits, farmers markets, and/or retail
- Familiarity with Bridgeport and/or passion for local foods
- Passion for building local community and economy by developing vibrant farmers markets that are reflective of the surrounding neighborhood and responsive to resident interest
- Initiative, leadership, and ability to work collaboratively with a diverse range of stakeholders
- Detail-oriented and able to maintain organized and accurate records
- Excellent interpersonal communication, including verbal and written
- Project management, especially juggling multiple priorities in a fast-paced environment
- Creative conflict and problem-solving
- Computer literate, with proficiency in Microsoft Office and Google applications

Compensation

\$25/hour, approximately 8 hours per week

Send resume and cover letter to bridgeportfarmersmarkets@gmail.com by April 2nd