

Job Posting
Catholic Charities of Fairfield County, Inc.

Director of Housing

Agency Description:

Catholic Charities of Fairfield County, Inc. is an equal opportunity employer and one of the largest private social service providers in southwestern Connecticut. Recently celebrating its 100th anniversary, Catholic Charities supports and empowers individuals and families through its broad scope of programs, including housing, mental health, adoption, immigration and family support.

Position Summary:

Catholic Charities of Fairfield County is seeking an experienced, motivated leader to join its senior management team in the full time, Director of Housing position.

The Director of Housing is responsible for the administration of housing programs and services, including permanent supportive housing and transitional housing for formerly homeless adults and families.

This position is responsible for a budget in excess of \$1 million and is accountable for contract applications and renewals to government funders. The Director of Housing represents Catholic Charities on external housing committees and effectively collaborates with the regional Continuum of Care, local/state/federal entities, and other community partners. The position supervises key personnel and oversees all program operations, including staff development, performance outcome reporting, funding audits, data management, productivity, and consumer satisfaction. The Director of Housing is also responsible for implementing new initiatives and best practices.

Requirements:

- Masters Degree in Social Work or related discipline.
- Minimum of five (5) years supervisory experience, and three (3) years of progressive management experience in government-funded services.
- Working knowledge of government contracts, audits, compliance requirements & program budgets.
- Strong leadership skills required. Ability to motivate and direct staff to ensure that services meet quality standards.
- Ability to work within complex systems of care and effectively communicate regulatory requirements to program staff and senior management.
- Excellent communication skills (written and oral) and problem-solving skills. Attention to detail.

Strongly Preferred:

- Familiarity with Housing First and supportive housing services.
- Certified HUD grants management system user, Licensed HMIS and DDaP user preferred.