

**United Way of Western Connecticut Employment
Opportunity- Stamford, CT**



Stamford Cradle to Career Director
Full Time

United Way of Western CT is seeking a candidate to fill the position of **Stamford Cradle to Career Director**. **This is a full-time position based in our Stamford, CT office.**

Join a growing organization focused on community change, partnerships, and improving lives in the areas of Education, Financial Stability and Health. United Way of Western Connecticut (UWWC) offices are located in Stamford, Danbury and New Milford. Organization offers excellent benefits package and is an equal opportunity employer. Individuals of diverse racial, ethnic, gender and cultural backgrounds along with bilingual candidates are strongly encouraged to apply.

GENERAL STATEMENT

The Stamford Cradle to Career Director will report directly to SC2C's Executive Team in facilitating communication and engaging the community in every aspect of the initiative. United Way of Western Connecticut is a non-profit organization that acts as the *backbone* agency for the Project. SC2C is a *collective impact*, community-wide initiative implementing the StriveTogether™ framework to close the achievement gap and develop a strong workforce. This work involves productive coordination, cross-sector collaboration and building authentic partnerships among stakeholders in our community - including funders, city government, schools, non-profit, private and public organizations as well as the community at large - to focus its efforts on initiatives that produce large- scale social change.

UWWC offices are in Stamford, Danbury and New Milford. This organization is an equal opportunity employer.

KEY RESPONSIBILITIES

- Provides leadership and management to ensure that the mission and core values of SC2C are put into practice.
- Builds capacity of SC2C by recruiting and engaging partners.
- Facilitates all aspects of the initiative and its committees which includes strategic planning activities.
- Provides advice and counsel to the Executive Team to establish policies, approve individual initiatives and monitor outcomes.
- Establishes and maintains an effective system of communication throughout SC2C (internally) and the community (externally) to build and maintain a positive image.
- Represents SC2C in its relationships with partners, stakeholders and the community.
- Responsible for identifying and monitoring potential grant opportunities and writing grant applications.
- Assists in convening and organizing partners to develop evidence-based continuous improvement action plans.
- Champions change and manages the implementation of new ideas and ways of conducting business.

QUALIFICATIONS

- Minimum of B.A. degree; Master's Degree preferred.

- Minimum of 10 years of work experience.
- Experience with schools and nonprofit organizations preferred.
- Ability to communicate with multiple audiences in a culturally competent manner.
- Excellent communication and presentation skills (oral and written).
- Demonstrated experience in project facilitation and management.
- Ability to engage a diverse set of partners from all sectors of the community and build relationships.
- Demonstrated ability to create processes and systems.
- Demonstrated capacity to work well with others.
- Evidence of organizational ability and ability to successfully complete assigned projects.
- Excellent technology skills including MS Office (Word, Excel, Outlook).

TO APPLY: For consideration, please submit a cover letter (must include salary requirements) and resume to: bridget.fox@uwwesternct.org. (No phone calls please). We will be accepting resumes until the position is filled.