

October 22, 2018

J. Iapaluccio, Inc.
425 Federal Road
Brookfield, CT 06804

Job Description: J. Iapaluccio, Inc. is currently seeking a Senior Estimator. The Senior Estimator will be responsible for preparing complete and accurate estimates for a mid-sized Heavy Highway construction company for roadwork, utilities, site work, streetscape and paving projects located throughout Connecticut.

Responsibilities:

- Track bid opportunities and evaluate requests for bids;
- Review construction documents and understand project scopes of work;
- Prepare detailed, accurate material, labor, equipment and subcontractor estimates;
- Attend pre-bid/proposal conferences and site visits;
- Solicit and develop relationships with subcontractors and vendors;
- Develop and review subcontractor scopes of work, review, and analyze quotes for best value;
- Prepare project bid status reports and ensure compliance with all specifications and contract Statements of Work and Bid Invitations.
- Perform quality takeoffs, prepare cost estimates and input quantities into estimating software;
- Prepare project schedules;
- Maintain cost estimating tools including, databases, spreadsheets and other computer-based applications to keep updated information on historical bids;
- Manage and lead support staff during bid process and preparation of bid;
- Manage and oversee preconstruction process and buyouts upon award of contract.

Requirements:

- Four-year degree in Civil Engineering, or construction-related field;
- 7-10 years related estimating experience;
- Excellent communication skills;
- Strong attention to detail;
- Ability to interpret and organize construction plans and specifications;
- Strong organizational skills;
- Ability to work independently within a collaborative team-oriented environment;
- Flexibility to effectively deal with changing priorities and timelines through analytical problem-solving;
- Advanced knowledge of HCSS Softwares (HeavyBid, HeavyJob), Bluebeam REVU, AGTEK and Microsoft Office (Excel, Project, Powerpoint, Word, Outlook)

An Affirmative Action-Equal Opportunity M/F/Veteran/Disability Employer